### **REGISTRATION SERVICES**

# Customer Information Bulletin

BULLETIN NO. 171 21 SEPTEMBER 2006

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### 1. IMPORTANT NOTICE - MAJOR SYSTEM UPGRADE - EARLY CLOSURE AND LATE OPENING OF BUSINESS

As part of the Department of Land Information's (DLI'S) continuing work in improving data quality and timely access to land information, we will be undertaking a major upgrade of our databases over the weekend of the 6<sup>th</sup> to the 9<sup>th</sup> October 2006.

This major systems upgrade will require the early closure of a number of DLI systems, including document lodgement. The following systems will be unavailable for the following periods:

Document Lodgement	2:00pm Friday 6 October to 10:00am Monday 9 October
Landgate	3:00pm Friday 6 October to 1:00pm Sunday 8 October
Check Search Online/Fax	3:00pm Friday 6 October to 12:00pm Monday 9 October
Title/Image ordering	Orders made through Landgate over this weekend will not be delivered by the system until after 12:00pm on Monday 9 October

### As a result, the physical lodgement of documents will close at 2.00pm on Friday 6 October 2006.

It would be appreciated if conveyancers and banking institutions, lodging large volumes of documents, could attend to the lodgement of documents before 1.00pm on this date. This would enable DLI staff to process the documents before the system is closed down for the weekend.

## To ensure all systems are tested and operational, document lodgement will not recommence until 10.00am on Monday 9 October 2006.

DLI apologises for any inconvenience this may cause you.

#### MAX VAN WEERT A/MANAGER REGISTRATION SERVICES BRANCH

#### 21 SEPTEMBER 2006

